

World Wide Notary PRIVACY Policy

PLEASE READ THESE TERMS CAREFULLY. IF YOU DO NOT ACCEPT THESE TERMS AND CONDITIONS STATED HERE WITHOUT MODIFICATION, YOU MAY NOT USE THE W.W.NOTARY, LLC SERVICE.

World Wide Notary knows that you care how information about you is used and shared. This notice describes our privacy policy. By visiting World Wide Notary Web site (the "Site") or by otherwise interacting with DigaSign, you agree to accept the practices described in this Privacy Notice.

What Information Does World Wide Notary Collect?

We receive and store any information you enter on our Site or give us in any other way, such as via telephone, electronic mail or online form. For example, this information may be collected when you register as a Client of **World Wide Notary or DigaSign** or when you contact us for customer support. Here are the types of information we gather from you.

- **Contact Information:** As part of our Certification Authentication Policy We are required to collect certain information about you during the Certification and registration process. This information includes your full name, mailing address, phone number, email address, facsimile number, county of residence or country of residence, Commission number, expiration dates and effective dates, signatures and notary seal. Such contact information may be used, for example, to enable the use of the application or the communication with you when necessary with respect to transactions conducted through the **DigaSign** application. Additionally, we may collect contact information provided to us during any correspondence relating to customer support we supply to you, as well as in connection with products and services offered on the Site.
- **Financial Information:** We do not hold any financial information from you. We do ask you to contact one of our Merchant Banks within which we have an accounts For example, when you apply to for Certification and sign up for **DigaSign** or any other product or service through **World Wide Notary or DigaSign**, we will require you to pay via one of these Merchant Banks before we will process your application. We will not sell, share or rent any financial information collected from you except as disclosed in this policy or as necessary to fulfill your order.
- **Demographic Information:** We may collect and store certain demographic information (such as your name, address city, state, zip code, county, or country), and use this data to tailor your experience at our Site. We may provide content that we think you might be interested in, and display the content according to your preferences. Such demographic information may be displayed to communicate with others within the World Wide Notary site or the DigaSign application.
- **Internet Protocol Address:** We collect and retain an IP address from all visitors to the **DigaSign** Site. We use your IP address to help diagnose problems with our server, to administer our Site and for purposes of traffic analysis within the Site, and to help prevent fraud. No personally identifiable information will be linked to such information.
- **Other Information:** We collect and store certain types of information whenever you interact with us. For example, our servers track the type of Web browser you are using, and the page to which you link from **DigaSign**. We collect this information to better develop a sense of what services our customers need, but not to track your individual usage patterns, except within the Site. We may use such information for marketing purposes, and to send information to you that we believe might be of interest. In addition, such information may be shared with partners, market researchers and other third parties on an aggregate, non-personally identifiable basis. No personally identifiable information will be linked to such aggregated information shared with third parties.

- **Cookies:** The **DigaSign** Site uses "cookie" technology for such purposes as enhancing your online experience by making it easier for you to navigate through the Site and making certain features work better. Cookies are text files which are commonly deposited by Web sites on a user's hard drive when the user visits a Web site. The file identifies a user's computer and can record the user's preferences and other data about the user's site visit. We do not extract information about individual users during this process. Your Web browser may enable you to disable cookies, but please note that certain services may not function correctly without it. -

Does DigaSign Share the Information It Receives? NO .

- **Agents and Service Providers:** We engage other companies, individuals and subsidiaries of DigaSign to perform certain functions and/or services to our customers. Examples may include processing credit card payments, providing marketing assistance and removing repetitive information from customer lists, as well as offering electronic mail services and making available digital certificates.
- **Business Transfers:** As we continue to develop our business, we might sell or buy businesses or their assets. In such transactions, customer information generally is one of the transferred business assets. Also, if **World Wide Notary** or all or substantially all of its assets were ever to be acquired, customer information will of course be one of the transferred assets.
- **Protection of *DigaSign* and Others:** We may release account and other personal information when we are required to do so by law, court order or other government or law enforcement authority or regulatory agency,
- **Electronic Mail**
From time to time, **DigaSign** may use your personal information to contact you by electronic mail concerning our services. These communications are intended to inform you of important information regarding your account, or transactions provided by **DigaSign**.

How Secure Is Information About Me?

We work to protect the security of your information during transmission by using Secure Sockets Layer ("SSL") software, which encrypts the information you input on the Site. You can further help to ensure your security by taking a few simple precautions. For instance, it is important to protect against unauthorized access to your **DigaSign** username and password and to your computer. Be sure to sign off when finished using a shared computer. We will take reasonable care to protect your personal information once it is transferred to us, but it is ultimately your responsibility to prevent the disclosure of your personal information outside of **DigaSign**, as well as any disclosure on the **DigaSign** application, which is due to your error.

What Information Can I Access?

DigaSign gives you the ability to access your contact information for the limited purpose of viewing and, in certain cases, updating that information. To view or change this information, **DigaSign** customers may login to **DigaSign** go to **Client Profile Page** customers may view this information by emailing their request to Customer Service or by calling (940-552-5848). Please note, however, that no financial information will be provided over the phone, and in no event will such information be provided without verification.

When you update your information, we may keep a copy of the prior version for our records.

Sites Other Than DigaSign

DigaSign has no control over and is not responsible for the privacy policies or information gathering practices of other Web sites, including those to which we may link and those which may link to us. In addition, **DigaSign** owns and operates other Web sites separately from the Site, and this Privacy Notice applies only to the information collected by the Site (i.e., www.DigaSign.com). We strongly recommend that you review the privacy policies of every online

service you use before submitting any personal information and direct any concerns to the site administrator of that site.

Children

DigaSign does not knowingly collect information from children under the age of 13. If you are under 18, you may use **DigaSign** only with involvement of a parent or guardian.

Conditions of Use, Notices, and Revisions

By choosing to visit **DigaSign**, you agree that your visit and any dispute you may have regarding the protection of your privacy during such visit is subject to this Privacy Notice and our Disclaimer, including, but not limited to, the provisions regarding limitations on damages and the application of the law of the state of Texas. Please note that if you enter into other agreements with **DigaSign** and **World Wide Notary** such other agreements may supersede this policy. If you have any concerns about your privacy at **DigaSign**, please [click here](#) to contact Customer Support, and we will attempt to resolve it.

Due to the constantly changing nature of our business, we reserve the right to change, update or modify this policy at any time at our sole discretion, and will post any new privacy policy here. Any such change, update or modification will be effective immediately upon posting on the **DigaSign** Site. Use of information that we gather now will be subject to the Privacy Notice in effect at the time of use. By using or navigating around the Site or utilizing any of the services we provide here, you acknowledge that you have read and understand and agree to be bound by this Privacy Notice. If you do not agree to be so bound, do not remain on the Site. You are responsible for checking our Site frequently to keep apprised of recent changes.